

**OFFER FORM ACTED [UKRAINE]**

Tender N° (filled in by ACTED): T/64MULTI/ACT/KYIV/04-07-2022

Order ID (filled in by ACTED):

Date (filled in by Bidders):

**To be Filled by Bidder (COMPULSORY)**

<b>Company's Name</b> (as per registration documents)	
<b>Company Authorized Representative's Name</b> (as per registration documents or duly signed Power of Attorney)	
<b>Company Registration Number</b>	
<b>Registration body</b>	
<b>Company's mailing address</b> Shop/Office/Building No Street name City Governorate/province/district Country	
<b>Commercial representative for the bid</b> (if different from authorized representative)	
<b>Phone contact number</b> Landline Mobile	
<b>Email address</b>	



I undersigned (to be filled in by Bidders)

agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

**PLEASE FILL IN THE FOLLOWING TABLES, ONE FOR EACH LOT:**

- If the tender is divided into lots, the Bidder [may bid for one or all lots]. Each lot may be subject to a separate contract and the quantities indicated for the different lots cannot be divided. [The Bidder must offer all items & quantities indicated for each lot. Bids for part of a lot only will not be considered].
- If the Bidder is awarded more than one lot, a single contract may be concluded including all lots.
- If the items have not been divided into lots, the Bidder may submit an offer for part of the items and/or quantities indicated in the call for tender.

**UNIT AND TOTAL PRICES MUST BE INCLUSIVE OF ALL COSTS (TRANSPORTATION, LOADING/OFFLOADING, APPLICABLE TAXES, ETC.).**

**PLEASE ATTACH ANY TECHNICAL DESCRIPTION OF ITEMS SUCH AS CATALOGS, AND SAMPLES AS REQUESTED BELOW.**

**SUPPLIERS NEED TO HAVE AN EXPORT LICENSE. A COPY OF THE LICENSE SHOULD BE SENT TO ACTED AS PART OF THE OFFER. ACTED WON'T CONTRACT ANY SUPPLIER WHO DOESN'T HAVE ONE.**

**LOT 1: VEHICLES – POLAND**

To be filled in by ACTED					To be filled in by the Bidder										
N°	Items description & technical specifications	Sample required YES/NO	Unit	Quantity (1)	Proposed description & technical specifications	Brand & model	New or second-hand	Quantity currently available in stock	Country of Origin (made in)	Manufacturing year	Packaging material (if applicable)	Unit Price excluding taxes (currency) (2)	Unit Price including all costs & taxes (currency) (3)	Total Price excluding taxes (currency) (1) x (2)	Total Price including all costs & taxes (currency) (1) x (3)
1	Van - 7-8 seats. Engine: Diesel  Renault Traffic or equivalent,	YES	Car	1											



	<p><i>White option preferred</i></p> <p>New or second-hand under warranty from the Manufacturer</p>														
2	<p>SUV vehicle</p> <p>5 seater min.</p> <p>Type Renault Duster or Totyota Rav4 equivalent</p> <p><i>White option preferred</i></p> <p><i>Engine – Petrol or Hybrid</i></p> <p>New or second-hand under warranty from the Manufacturer</p>	YES	Car	1											
3	<p>Sedan - (5 seats)</p> <p>Ford Focus, Opel Astra or</p>	YES	Car	1											



<p>Toyota Corolla or equivalent</p> <p>Petrol or Hybrid options</p> <p>New or second-hand under warranty from the Manufacturer</p> <p><i>White options preferred</i></p>																			
<b>Total price (currency)</b>																			



	DELIVERY CONDITIONS REQUESTED BY ACTED	DELIVERY CONDITIONS OFFERED BY THE BIDDER (if different)
<b>INCOTERM</b> (as per last version)	<b>DDP</b>	
<b>DELIVERY ADDRESS</b>	Delivery cost to Rzeszow, Poland	1.Delivery Cost: 2.Delivery Conditions:
	Delivery cost per kit to Kiev, Ukraine	1.Delivery Cost: 2.Delivery Conditions:
	Delivery cost per kit to Lviv, Ukraine	1.Delivery Cost: 2.Delivery Conditions:
<b>DELIVERY DATE</b> (either X days/months from contract signature or fixed date DD/MM/YYYY)	September 2022	
<b>TRANSPORTATION MEAN</b> Point of departure Expected travel distance (km/miles) Mode (road/air/sea) Vehicle brand, model & year		

**DELIVERY CONDITIONS:**

**BIDDER'S CONDITIONS:**



	GENERAL CONDITIONS RECOMMENDED BY ACTED	GENERAL CONDITIONS OFFERED BY BIDDERS (if different)
<b>VALIDITY OF THE OFFER</b>	3 months min; ideally 6 months	
<b>TERMS OF PAYMENT</b>		
<b>WARRANTIES</b>	<u>DEALER WARRANTY REQUIRED IN CASE OF SECOND-HAND VEHICLES</u>	

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

**LOT 2: VEHICLES – UKRAINE**

N°	To be filled in by ACTED				To be filled in by the Bidder										
	Items description & technical specifications	Sample required YES/NO	Unit	Quantity (1)	Proposed description & technical specifications	Brand & model	New or second-hand	Quantity currently available in stock	Country of Origin (made in)	Manufacturing year	Packaging material (if applicable)	Unit Price excluding taxes (currency) (2)	Unit Price including all costs & taxes (currency) (3)	Total Price excluding taxes (currency) (1) x (2)	Total Price including all costs & taxes (currency) (1) x (3)
1	Van - 7-8 seats. Engine: Diesel  Renault	YES	Car	6											





	Traffic or equivalent,  New or second-hand under warranty from the Manufacturer  <i>White option preferred</i>														
2.1	SUV vehicle  5 seater min.  Type Renault Duster or Toyota Rav4 equivalent  <i>White option preferred</i>  New or second-	YES	Car	15											



	hand under warranty from the Manufacturer  <i>Engine – Petrol or Hybrid</i>																		
2.2	Sedan - (5 seats) Ford Focus, Opel Astra or Toyota Corolla or equivalent  <i>White options preferred</i>  New or second-hand under warranty from the Manufacturer	YES	Car	10															
																<b>Total price (currency)</b>			

**DELIVERY CONDITIONS:**





	DELIVERY CONDITIONS REQUESTED BY ACTED	DELIVERY CONDITIONS OFFERED BY THE BIDDER (if different)
<b>INCOTERM</b> (as per last version)	<b>DDP</b>	
<b>DELIVERY ADDRESS</b>	Delivery cost to Rzeszow, Poland	1.Delivery Cost: 2.Delivery Conditions:
	Delivery cost per kit to Kiev, Ukraine	1.Delivery Cost: 2.Delivery Conditions:
	Delivery cost per kit to Lviv, Ukraine	1.Delivery Cost: 2.Delivery Conditions:
<b>DELIVERY DATE</b> (either X days/months from contract signature or fixed date DD/MM/YYYY)	September 2022	
<b>TRANSPORTATION MEAN</b> Point of departure Expected travel distance (km/miles) Mode (road/air/sea) Vehicle brand, model & year		

**BIDDER'S CONDITIONS:**




	GENERAL CONDITIONS RECOMMENDED BY ACTED	GENERAL CONDITIONS OFFERED BY BIDDERS (if different)
VALIDITY OF THE OFFER	3 months min; ideally 6 months	
TERMS OF PAYMENT		
WARRANTIES	<u>DEALER WARRANTY REQUIRED IN CASE OF SECOND HAND VEHICLES</u>	

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

