

Terms of Reference (ToR) for Consultant

Peace in the HDP Nexus

RFQ-DK-PPU-2022-001

Position summary

The Danish Refugee Council (DCR), Conductive Space for Peace (CSP) and the Danish Network for Conflict Prevention and Peacebuilding are seeking the services of a senior consultant based in Kenya with a strong peacebuilding, research and facilitation expertise to conduct field level research in the Malkamari area (in the Mandera Triangle), convene relevant stakeholders for a learning workshop, and draft a practice note. The research process and output will link to and inform a broader ‘deep dive’ on the Humanitarian-Development-Peace Nexus which is a process undertaken from February to June 2022 by Globalt Fokus (NGO forum) in Denmark. One part of this ‘deep dive’ is a workshop to unpack among the Danish civil society community a greater understanding of what peacebuilding is, grounded in a specific field context - and the added value of applying a ‘peace’ perspective across humanitarian and development actions, especially at the local level.

Context

The humanitarian-development-peace (HDP) nexus has received increased attention and interest globally and is now recognised as a key policy and practice framework to increase sustainability and impact of humanitarian, development and peacebuilding interventions, particularly in fragile contexts. Recent global policy developments such as the OECD Development Assistance Committee (DAC) Recommendation on the Humanitarian-Development-Peace Nexus (2019) have underscored the commitment by DAC members,¹ such as Denmark, to act on the need for more coherent and comprehensive approaches. Within Denmark increased calls for greater coherence, coordination and conflict prevention have come to the fore as expressed by civil society,² the new 2021-2025 Danish Development Strategy,³ as well as in the 2021 OECD DAC Peer Review of Denmark. The 2021 DAC Peer Review, which upon Denmark’s request specifically evaluates the HDP Nexus implementation, includes a recommendation that, “Denmark should build on its strong experience and expand its nexus implementation by: better articulating and integrating the peace component of the nexus at global and country level....”.⁴

The Peace in the HDP Nexus Initiative picks up on this momentum. Its purpose is to strengthen efforts (including of Danish civil society actors) to ensure humanitarian-development-peace efforts meet local actors’ needs and create a more conducive environment for local actors to build sustainable peace and development in their own communities and at a national level

¹ See the OECD [DAC Recommendation on the Humanitarian-Development-Peace Nexus](#) (2019)

² Civil Society in Development (CISU) Thematic Paper ‘[Nexus between development cooperation, humanitarian aid and peace work](#)’.

³ See the *Link Between Development, Peace and Humanitarian Action* (p.25) in the Danish MFA Strategy, ‘[The World We Share: Denmark’s Development Strategy 2021-2025](#)’.

⁴ See the [OECD Development Co-operation Peer Reviews: Denmark 2021](#)

What is the Peace in the HDP Nexus Initiative?

Responding to this call for greater integration and focus on the ‘peace’ pillar the [Danish Refugee Council](#), [Conductive Space for Peace](#), and the [Danish Network for Conflict Prevention and Peacebuilding \(CPPB\)](#) are initiating the Peace in the HDP Nexus initiative focused on exploring the peace pillar within the HDP Nexus, unpacking both core concepts and practices of peacebuilding in and of itself - and as a cornerstone to build sustainable impact also in humanitarian and development pillars. More generally this activity seeks to contribute to the goal to improve and build capacity of Danish civil society organisation (CSO) practices within conflict prevention and peacebuilding and for development and humanitarian actors to better understand how to engage with the peace pillar. Specifically, this activity will aim to:

1. Support the development of a better understanding of the peace pillar as an independent pillar and peacebuilding as an approach among Danish civil society organisations and other relevant stakeholders in Denmark.
2. Deepen understanding among Danish civil society organisations of what the Nexus looks like in practice and how reversing the nexus (i.e. starting from the peace pillar) and applying a ‘peace’ perspective across humanitarian and development actions, especially at the local level, can strengthen efforts (including of Danish civil society actors) to ensure humanitarian-development-peace efforts meet local actors needs and create a more conducive environment for local actors to build sustainable peace and development in their own communities and at national level.

Activities

1. Field level research in the area of Malkamari (along the Kenya – Ethiopia border) as well as gathering data via one in-country multi-stakeholder workshop (see pt 3 below), to garner views from local populations on what it means to ‘build peace’ and its connections with humanitarian and development actions, including contributions from local actors leading peacebuilding initiatives in their communities (both staff of local and international organisations, particularly frontline staff plus staff of member organisations of the Danish Network for Conflict Prevention and Peacebuilding).
2. One learning workshop in Copenhagen: The consultant will attend (listen in on) a half-day online workshop convened on March 3 (organised by Globalt Fokus and the CPPB network) on what is peacebuilding and its role in the HDP nexus. This workshop will have a specific emphasis on building capacity and will bring together Danish civil society actors and other relevant stakeholders who work across the humanitarian, development and peace spectrum on a global level.
3. One country context-based learning exchange workshop: A multistakeholder workshop convened in Kenya on what is peacebuilding and its role in the HDP nexus. The workshop will convene Danish civil society actors in-country and other local and regional partners to share learnings from their peacebuilding work and the HDP nexus as a framework to better meet needs of local actors and pursue sustainable outcomes. This workshop would specifically include actors active in the humanitarian and development fields, to explore connections from peacebuilding practice to processes of community engagement, participation and leadership (for humanitarian and development) and other themes.
4. Learning practice note developed as an outcome of the field level research, Kenya consultations and two workshops consolidating the learnings and contributing to Danish CSOs’ thinking and position on peacebuilding, both as a stand-alone pillar of the nexus and as an important approach that can improve the impact of humanitarian and development initiatives (and vice versa).

5. Learning/practice note launch event (half day) that convenes Danish CSOs and other key stakeholders working in the peace, development and humanitarian fields in Denmark and potentially beyond. There additionally may be scope to link with and contribute to the Danish MFA's learning on peacebuilding in the HDP nexus. The consultant will attend and present the outcome of the research & consultations. Participants in the workshop will include:
- Danish civil society organisations working in the humanitarian, peace or development fields.
 - Local and national level peacebuilding organisations and relevant key stakeholders and Danish development partners.
 - Other interested stakeholders in the Danish context with an interest in peace and peacebuilding work. Additional actors could include representatives from academic institutions, multilateral organisations including those with representation in Denmark and the Danish Ministry of Foreign Affairs and its consultant partner community if relevant.

Role of the consultant (est. 15 days)

The consultant should be an expert in peacebuilding and should also possess a solid understanding of humanitarian and development programming. He/she will design and conduct field research to draw learning from practical field realities of blockages and enablers for high-impact peacebuilding programming as well as the benefits of (and practical manners to achieve) incorporation of a peacebuilding lens into humanitarian and development programming. The consultant is expected to both design and lead the field research, as well as exercise strong facilitation skills coordinating and co-facilitating a learning exchange workshop in the given country context/region. Additionally, the consultant will lead drafting of a learning note on practice that will also be informed by the discussions in the learning workshop held in Denmark (which the consultant will virtually attend). The consultant will also contribute to the presentation of the learning note in a concluding launch event that convenes Danish CSOs and other key stakeholders working in the peace, development and humanitarian fields in Denmark (and potentially beyond).

Key deliverables & Timeframe of the Consultant

The consultancy period will be from March 24th 2022 to July 14th, 2022. The total expected duration to complete the assignment will be 15 working days.

Key deliverables	Description of task	Estimated Timeline
<i>Inception report (1 day)</i>	Inception note (Approx. 5-page report) detailing methodology for how consultant will undertake field level research, follow-on country learning workshop co-facilitation and learning practice note synthesis processes.	24th of March 2022
<i>Design and conduct field level research (6 days)</i>	Design and implement a series of field level consultations in the selected country/region context on 'what it means to build peace' and its connections with humanitarian and development actions, including interviews with local actors leading peacebuilding initiatives in their communities and staff of local and international organisations. Methodology of research should include small group discussions and one-on-on semi-structured interviews with a particular design	Beginning of April 2022

	consideration to garner views of local populations and interviews with staff of local and international organisations, particularly frontline staff.	
<i>Learning workshop in Denmark virtual attendance and synthesis capture (1 day)</i>	Participate virtually in the learning workshop in Denmark capturing and synthesising discussion insights to bring this into the learning practice note. Support virtual participation of relevant local peacebuilding actors from Kenya and Ethiopia including Malkamari area.	17 March 2022
<i>Co-facilitation of country learning exchange workshop. (2 days)</i>	Lead design and undertake co-facilitation of day or half day country learning exchange workshop building on field research and emerging insights. Specific attention here to convening a diversity of actors including local peacebuilders in addition to respective national and international CSOs (including relevant staff of CPPB organisations), bilateral donors and multilateral actors as relevant.	April 2022 TBA
<i>Draft learning practice note (4 days)</i>	With input from the initiative steering group, and following a mutually agreed report outline, lead drafting of learning practice note which will entail a compilation of key insights from both field level research, country-level learning exchange workshop and the Danish convened learning workshop.	May 2022 TBA
<i>Support input on final learning note launch event (1 day)</i>	Development of relevant presentation products and synthesis of key insights as required in relation to a final launch and learning event	July 14, 2022

Location and support

The consultant should be based in Kenya (or within the region) and must hold a valid work/travel visa.

Travel

The consultant should anticipate some travel in Kenya (Malkamari area) in relation to the field level research and multistakeholder consultation workshop (Nairobi).

Profile of the Consultant

Minimum 8 years of experience in peacebuilding, and with research and designing and facilitating inclusive research processes with local, national and international organizations including local communities on conflict affected contexts. In addition:

- Minimum 5 years experience in humanitarian or development programming
- Ability to travel and demonstrated experience working in the target region of Malkamari area/Mandera triangle, Kenya
- Strong expertise and demonstrated track record in process and field research design and facilitation.
- Excellent writing and analytical abilities (examples of writing to be provided)

- Experience in practical approaches for programming around the triple nexus, localization and local accountability
- Access to an extensive network of national and local organizations in the target area, including the local peacebuilding community.
- Master’s degree in peacebuilding, political science, international development or related social sciences field.
- Familiarity with in-person and virtual spaces for engagement and facilitation, including digital platforms.
- Fluency in English is required, and fluency in local languages is an asset.

Based on the above timeline, DRC estimates that the consultant will work a maximum of 15 days. Apart from agreed daily consultant fee, DRC will cover the following costs for the consultant during the time he/she is conducting the field research:

- Local transport/travel expenses (within Kenya)
- Accommodation in Malkamari region

Payment schedule: 15% of total consultancy fee paid on delivery of the inception report, 85% remaining paid on delivery of final report and presentation of findings.

To apply

Interested candidates should submit the following documents to maria.pade.lange@drc.ngo no later than **March 9**.

- Updated CV (maximum 3 pages)
- One or more work sample(s) of similar assignments delivered
- Signed RFQ form with the cost offer consisting of an all-inclusive daily consulting fee in Danish kroner (DKK), reflecting the proposed number of working days (15).
- Completed and signed DRC Supplier Profile Registration Form and signed DRC code of conduct (forms attached)
- A technical proposal (no more than 6 pages) that covers:
 - The consultant’s suitability for the assignment
 - Suggested approach and methodology, including a draft work plan that reflects the above mentioned deliverables

Evaluation criteria & process

The evaluation is made on a technical and financial basis.

The proposed technical offers by bidders will be evaluated using the following criteria, and points will be allocated on a scale from 1 – 10 for each of the criteria stipulated below, whereas the weighting is as follows:

<p>1. Consultant qualifications (50%) (Documented with the filled-out Supplier Registration Form and a list of at least one similar assignment executed, including sample(s), as well as the CV)</p>	<ul style="list-style-type: none"> ● Minimum 8 years of experience in peacebuilding, and with research and designing and facilitating inclusive research processes with local, national and international organizations including local
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	<p>communities on conflict affected contexts. In addition:</p> <ul style="list-style-type: none"> ● Minimum 5 years experience in humanitarian or development programming ● Ability to travel and demonstrated experience working in the target region of Malkamari area/Mandera triangle, Kenya ● Strong expertise and demonstrated track record in process and field research design and facilitation. ● Excellent writing and analytical abilities (examples of writing to be provided) ● Experience in practical approaches for programming around the triple nexus, localization and local accountability ● Access to an extensive network of national and local organizations in the target area, including the local peacebuilding community. ● Master’s degree in peacebuilding, political science, international development or related social sciences field. ● Familiarity with in-person and virtual spaces for engagement and facilitation, including digital platforms. <p>Fluency in English is required, and fluency in local languages is an asset</p>
2. Proposed services (50%)	<ul style="list-style-type: none"> ▪ Content of the proposal is suitable for and meeting the technical requirements (30%) ▪ Demonstrated understanding of the purpose and specificities of the tasks at hand (20%)
Total	100%

All bidders must obtain an average score of at least five for the total technical scoring in order to proceed to the financial evaluation. The financial offer will then be weighed against the technical offer. DRC may consider to interview the three overall best scoring candidates.

The total cost of the financial offer should be mentioned in the DRC Bid Form (RFQ), while the breakdown of the budget should be attached separately. The price offered should be a lump sum price, broken down into consultant fee per day. DRC will separately cover local travel costs which therefore should not be reflected in the price offer.

For additional information regarding these terms of reference, please contact: Maria Pade Lange, Global Lead on Addressing root causes, maria.pade.lange@drc.ngo